

CALDICOT TOWN COUNCIL
Council Offices, Sandy Lane, Caldicot NP26 4NA
Tel: 01291 420441 Fax: 01291 431139 e:mail townccouncil@caldicottc.org.uk

19th March 2008

You are requested to attend a meeting of Caldicot Town Council to be held at 6.30pm on Wednesday 26th March 2008 at Caldicot Day Luncheon Centre for the purpose of transacting the following business

Yours faithfully,

Gail McIntyre
Clerk to the Council

AGENDA

- 1 Apologies**
- 2 Open Forum for Public Participation [30 Minutes]**
- 3 Declarations of Interest – to be identified under the relevant item**
- 4 To Approve the Minutes of Full Town Council Meeting 27.2.08 [Circ]**
 - a) Mayor to Sign the Minutes**
- 5 To Note No Quorum for Planning Committee 11.3.08**
- 6 To Ratify decision of Extremely Urgent Cttee [Planning] [Cllrs DA/CB/JD]**

DC/2008/00216: Dormer with loft conversion – 25 Fitzwalter Road, Caldicot **Approved**
- 7 Correspondence [Circ unless marked*]**
 - (1) Caldicot & District Chamber of Commerce Request for Donations/End of Year Accounts 07 [See Committee]/TC Representation
 - (1a) Mencap Cymru Request for Donation
 - (1b) Caldicot Carnival Committee Request for Donation
 - (1c) Bethany Baptist Fellowship Request for Donation
 - * (2) Caldicot & District Royal British Legion Appreciation for Donation
 - * (2a) Caldicot & District Citizens Advice Bureau Appreciation for Donation
 - * (2b) Kidney Wales Foundation Appreciation for Donation
 - (2c) Llangollen Musical Eisteddfod Appreciation for Donation/Invitation to Festival
 - (3) Mon CC Three Year Road Safety Strategy Programme
 - (3a) Mon CC Pedestrian Crossing B4245
 - (4) Caldicot & District Chamber of Commerce Proposed Flagpole(s) at DLC
 - (5) Local Resident Copy Letter to Cllr RS Re: Bus Shelters
 - (5a) Cllr R Stewart Copy Response to (5)
 - (6) Cllr J Haskey Re: Sandy Lane Allotment fence
 - (7) The Zone Re: King George V Playing Fields
 - (8) Inspector J Smith Request for Mobile CCTV Van at Oakley Way
 - (9) Mon CC Section 14 – Road Traffic Regulation Order Crick Road, Caldicot - Temporary Road Closure - **For Information**
 - (10) Matthew Pugh Re: CCTV System in Caldicot Town Centre
 - * (11) Allotment Plotholder Request to Place Shed at Oakley Way Allotments
 - * (12) Allotment Plotholder Request to Place Shed at Sandy Lane Allotments
 - (13) Severn Tunnel Action Group Request to Update Town Council
 - (14) Carol Mutlow Classic Rock Weekend
 - (15) Mon CC Copy Correspondence Re: Caldicot Festival [Carnival] – Monday 26.5.08

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| (16) Bethany Baptist Fellowship | “Hope for Caldicot” Project |
| (17) Cllr J Daniels | Funding of Caldicot & District Chamber of Commerce and Trade |
| (18) Advocacy Wales | Re: Caldicot People First Group |
| (19) Cllr R Stewart | Re: Planters at Rogiet end of Caldicot |
| (20) Mon CC | Copy correspondence re: KGVPF footpath |

8 Publications, Minutes, Etc [Displayed]

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|---|---|
| [A] NALC | Direct Information Service issues 676–677 (inc) |
| [B] Môr Hafren Area Committee | Agenda/Mins 19.3.08 |
| [C] NALC | Local Council Review, March 2008 |
| [D] Plus Publishing Services | Local Council’s Update Issue No 101 |
| [E] Clerks & Councils Direct | January 08, Issue 56 |
| [F] One Voice Wales | 2008 Local Elections |
| [G] Severn Tunnel Action Group | Update |
| [H] Mon CC | Cabinet Agenda/Mins 6.2.08, 13.2.08 |
| [I] Trustee Voices | Mar 2008 |
| [J] Local Health Board | Review of Race Equality Scheme – Draft Revised Scheme www.monmouthshirelhb.wales.nhs.uk – Comments by end May 08 |
| [K] Public Services Ombudsman for Wales | Principles of Good Administration & Principles of Redress |

9 Planning [Displayed]

A) Planning Applications Received

DC/2008/00175: Proposed conversion of vacant first floor offices to 6 one-bedroom flats – 34 – 42 Newport Road, Caldicot

DC/2008/00257: First floor extension to side and single storey lean-to to front of existing dwelling – 10 Longfellow Close, Caldicot

B) Mon CC Planning Information

i) Approval of Planning Permission

DC/2007/00601: Double storey side extension – 4 Plover Crescent, Caldicot **TC App 12.6.07**

DC/2007/01593: Single storey extension to front of existing dwelling – 30 Lapwing Avenue, Caldicot **TC App 30.1.08**

DC/2008/00004: Rear single storey extension and pitch roof around side flat roof garage and front bay – 58 Mill Lane, Caldicot **TC App 30.1.08**

DC/2008/00051: Edwardian style conservatory to rear elevation – 14 Linnet Road, Caldicot **TC App 12.2.08**

DC/2008/00080: White PVCu lean to rear conservatory – 40 Goldfinch Close, Caldicot **TC App 12.2.08**

DC/2008/00083: Re-new existing balcony brick and railing balustrade with an all metal railing balustrade (white) – 2-24 and 43-65 Longfellow Road, Caldicot **TC App 12.2.08**

DC/2008/00096: Re-new existing balcony brick and railing balustrade with an all metal railing balustrade (white) – 5-27 Betjeman Avenue, Caldicot **TC App 12.2.08**

DC/2008/00097: Re-new existing balcony brick and railing balustrade with an all metal railing balustrade (white) – 1-12 and 13-24 Masefield Road, Caldicot **TC App 12.2.08**

DC/2008/00113: White PVCu Edwardian conservatory to rear of property – 34 Cobb Crescent, Caldicot **TC App 12.2.08**

DC/2007/01573: Two storey side extension to form two (one bedroom) flats – 4 Westfield Avenue, Caldicot **TC App 30.1.08**

ii) Refusal of Planning Permission

DC/2007/01465: Attic conversion & roof dormer to rear elevation – 80 Taff Road, Caldicot **TC App 08.01.08**

iii) Mon CC Planning Agenda 4.3.08, 18.3.08 – For Information

10 Finance [Circ]

- a) **Cheque List Schedule - Update**
- b) **Donations and Contributions Schedule - Update**
- c) **To approve payment of Sandy Lane Allotment Fence/Removal of Debris - £12,630 + VAT [From Reserves]**
- d) **To consider quotation for internal audit 07/08 - £1,211.25 + VAT**

11 Rescission of Previous Resolution [b/f TC 27.2.08] [Circ]

12 To Approve Recommendations of Health and Safety Committee meeting 6.3.08 [Circ]

- a) **To Consider Replacement of Gate [Health & Safety] at Sandy Lane allotments**

13 To Consider Town Council Annual Meeting, 6.30pm Tuesday, 13th May 2008

- a) **To Consider Planning Committee following Annual Meeting**

14 Caldicot Cemetery

- a) **To approve renewal of annual contract re: moles at Caldicot Cemetery -£378.00 +VAT**
- b) **To Consider Presentation Re: Headstone Testing - £175.00 + VAT [2003]**
- c) **To Set Date for Commencement of Consultation**

15 Reports

- a) **Flooding Forum Minutes 3.3.08 [Circ]**
- b) **Town Council Representatives on Outside Bodies**
- c) **Public Meeting 14.3.08 Re: Caldicot Carnival - See Correspondence (15) above**
- d) **Governors**
- e) **Other**

16 Committee – To consider exclusion of the public and press from the meeting during consideration of the following items in accordance with Section 100A of the Local Government Act 1972 on the grounds that it involves the likely disclosure of exempt information

- i) **Caldicot & District Chamber of Commerce – End of Year Accounts – See 7(1) above**
- ii) **Tymperley’s Nursery – Lease renewal**
- iii) **To consider quotation for computer maintenance/support**
- iv) **To consider quotation for hedge/tree trimming [Circ]**
- v) **To consider quotation for allotment signs [Circ]**
- vi) **To consider quotation for allotment gate – Sandy Lane [Circ]**