

CALDICOT TOWN COUNCIL

Sandy Lane  
Caldicot

**Minutes of the meeting of Planning Committee held at 6.30 pm on Tuesday, 12<sup>th</sup> September 2006  
at Caldicot Day Luncheon Centre**

**PRESENT:**

Cllrs J Daniels, Mayor	J Haskey
D Ashwin	J Marshall
D Evans	K Thomas
D Jones	P Tidmarsh
R J Higginson	

**In attendance:** G McIntyre [Clerk], A Sandiford, M Jones [MCC], Members of the Public

**1. Apologies**

Apologies were received from Cllrs C Babb, E Davies, J Harris, R Stewart, G Ballisat [MCC]

**2. Suspended Proceedings – Cllr Liz Hackett Pain to address Town Council re: Caldicot Castle**

See Appendix A

**3. Declarations of Interest**

Cllr J Marshall declared an interest in Plan DC/2006/00632

**4. To Approve the Minutes of Planning Committee held 8<sup>th</sup> August 2006 [Circ]**

The Minutes were approved as a true record and duly signed by the Mayor.

**a) Matters Arising from Planning Committee 8.8.06**

**M/11976 - Mon CC unable to undertake site meeting**

It was resolved that Cllr D Evans represent Town Council in its opposition to planning application M/11976 Sheltered Housing Development, Newport Road, Caldicot at Mon CC Planning Committee as an approved duty.

**DC/2006/00690 - Mon CC unable to undertake site meeting**

It was stated that Mon CC Planning Officer had previously undertaken a site visit at The Castle Inn, Caldicot together with photographs, in relation to this planning application.

It was resolved to request an update on Plan DC/2006/00690 and further request that a site meeting be undertaken with Town Council, the proprietor and local residents in relation to this planning application.

**DC/2006/00623 – No further details**

There were no further details in relation to Plan DC/2006/00623 21 Sandy Lane, Caldicot. Town Council resolved to request a copy of the original plans together with a copy of the amended plans in relation to the above planning application.

**5. To Ratify Plenary Powers for Planning Applications of Urgent Nature [Holiday Period]  
Cllrs JD/DA/DE 14.8.06**

**DC/2006/00739:** Conservatory – 132 Castle Lea, Caldicot **Approved**

**DC/2006/00822:** Double Garage with Hipped Roof – 11 Heron Road, Caldicot **Approved**

Town Council resolved to ratify approval of the above planning applications.

**6. Planning Committee [Displayed]**

**a) Planning Applications [Displayed]**

**DC/2006/00607:** 2<sup>nd</sup> Storey Extension Above Existing Single Storey Extension comprising of 1 Bedroom and 1 En-suite – 4 Heron Road, Caldicot **TC Approved**

**Cllr R J Higginson declared an interest in Plan DC/2006/00607**

**DC/2006/00632:** White PVCU Lean-To Conservatory to Rear of Property – 10 Churchfield Avenue, Caldicot **TC Approved**

**Cllr J Marshall declared an interest in Plan DC/2006/00632**

**DC/2006/00691:** Retention of Boundary Fence – 8 Margretts Way, Caldicot **TC Refused\***  
**Out of keeping with surrounding area**

**Cllr D Ashwin abstained from voting on Plan DC/2006/00691**

**DC/2006/00746:** Proposed UVCV Conservatory to Front of Property – 195 Newport Road, Caldicot **TC Approved**

**DC/2006/00920:** First Floor Rear Dormer – Completed. First Floor Front Dormer – Proposed – 94 Taff Road, Caldicot **TC Approved**

**b) Mon CC Planning Information**

**i) Planning Permission [Displayed]**

**Plan M/12036:** Conversion of Existing Dwelling into 2 Number Flats – 31 Longfellow Road, Caldicot **Approved 13.9.05**

**Plan M/12367:** Temporary Permission for A 2.15 Metre High Fence to Side of Garden – 6 Budden Crescent, Caldicot **Refused 10.1.06\***

**\*Height to be as Mon CC regulations**

**Plan M/12471:** Change of Use from Public House to Residential Dwelling – Pill House Inn, Pill Row, Caldicot **Approved 14.2.06**

**Plan M/12475:** Full Height Extension to Side of Property to Form New Kitchen/Diner, Utility Room, Upstairs Bedroom & Shower Room – 1 Dunlin Avenue, Caldicot **Approved 14.2.06**

**Plan M/12498:** Internal Alterations and Two Storey Extension to Provide a Gymnasium, Office and Storage Space – Caldicot Fire Station – 118 Newport Road, Caldicot **Approved 14.2.06**

**Plan M/12546:** Single Storey Rear Extension – 238 Newport Road, Caldicot **Approved 14.2.06**

**Plan M/12561:** Alterations and Extension – 2 Cobb Crescent, Caldicot **Approved 22.2.06**

**Plan M/12607:** Rear Single Storey Extension – 232 Newport Road, Caldicot **Approved 14.3.06**

**Plan M/12610:** Installation of Postman Security Pouch – Side of 16 & 17 Denny View, Caldicot  
**Approved 14.3.06**

**Plan M/12613:** Single Storey Side Extension – 48 Lapwing Avenue, Caldicot  
**Approved 14.3.06**

**Plan M/12617:** Installation of Postman Security Container – Opp. St Paul’s Church,  
Longcroft Road, Caldicot  
**Approved 14.3.06**

**Plan M/12641:** Proposed Disabled Access Ramp – Monmouthshire Building Society,  
66 Newport Road, Caldicot  
**Approved 14.3.06**

**Plan 2006/00221** – Proposed Extensions to First Floor, Above Garage – 40 Wentwood View,  
Caldicot  
**Approved 28.6.06**

**Plan 2006/00289:** Erection of Conservatory at rear of property – 10 Shakespeare Drive,  
Caldicot  
**Approved 13.6.06**

**DC/2006/00406:** 2 Storey Side Extension Forming Garage, Utility, Bedroom and Study –  
2 Birbeck Road, Caldicot  
**Approved 11.7.06**

**DC/2006/00463:** Detached Garage and Wall to Front of Property – 13 Herbert Road, Caldicot  
**\*To Note No Application for Planning Permission received by Town Council – [advised  
Mon CC 23.8.06]**

**DC/2006/00466:** Single Storey Rear Extension and Detached Garage – 28 Caemawr Grove,  
Caldicot  
**Approved 11.7.06**

**ii) List of Planning Applications Received [Displayed]**

02.07.06 – 07.07.06

09.07.06 – 14.07.06

16.07.06 – 21.07.06

23.07.06 – 28.07.06

30.07.06 – 04.08.06

**iii) Mon CC Planning Agenda 22.8.06, 5.9.06 – For Information**

Town Council noted the above Planning Information (i) to (iii) above from Mon CC

- 7.** Mon CC – Re: Mon CC Unitary Development Plan – Draft Supplementary Planning Guidance Note – Policy H7 Conversion/Rehabilitation of buildings in the Open Countryside to Residential Use. Assessment of Re-use for Business Purposes [Circ] **Comments by 22.9.06**

**Town Council resolved to accept the above information from Mon CC.**

- 8.** Welsh Assembly Government – Beecham Review of Local Service Delivery – Beyond Boundaries [Circ] **Report Available TC Office Response by 13.9.06**

**Town Council resolved that the Mayor [or Deputy Mayor] attend the above event, as an approved duty, at Cardiff City Hall on 21.9.06 at 14.00 – 16.00.**

- 9.** Mon CC – “Connecting the Spheres” 6pm 12.9.06, County Hall [Circ]

Town Council noted the above event held at County Hall.

The Mayor advised that Cllr J Harris was representing Town Council at the event.

**10. Grayhill Surgery**

- i) Minutes of Meeting 14.8.06 [Circ]

Town Council approved the Minutes of Meeting 14.8.06 subject to the addition of Cllr P Tidmarsh being added to list of Members present.

- ii) Awaiting Dates to Meet Town Council/CHC/LHB/John Griffiths [Agenda sent 14.8.06]

**It was resolved to further request Grayhill Surgery provide dates to meet Town Council/CHC/LHB/John Griffiths AM.**

**11. CCTV – Visit to Control Centre, Caerphilly, 7pm Thursday 28<sup>th</sup> September 2006 – To Nominate Representatives [DE/JM + 4]**

Town Council noted the above time and date for a visit to the control centre, Caerphilly

**It was resolved that Cllrs D Evans, J Marshall, K Thomas, D Ashwin attend the visit.**

**12. Wales Audit Office – Inquiry into Welsh Ambulance services NHS Trust [Response by 15.9.06] [Circ]**

Town Council considered correspondence from Wales Audit Office in relation to an inquiry into the ambulance service in Wales.

Cllr R J Higgins referred to Mon CC's response in this matter.

**It was resolved that Members respond direct to Wales Audit Office.**

**13. To Note Tendering Committee meeting held Monday 11.9.06.**

Town Council noted Tendering Committee held 11.9.06 was inquorate.

Cllr Daniels stated she had met with Mr Roger Joy, Street Lighting Manager, Mon CC who had provided her with a list of contractors who were authorised to work for Mon CC.

**It was resolved to go out to tender for the erection/dismantling/emergency cover of Xmas lights 2006.**

**14. Committee – To consider exclusion of press and public from the meeting during consideration of the following items in accordance with Section 100A of the Local Government Act 1972 on the grounds that it involves the likely disclosure of exempt information - Resolved**

- i) Bowling Green – To Approve Specification for Tendering Process [Circ]**

Town Council approved the specification for tendering process as drawn up by STRI.

**ii) To Consider Current Contract – Expires 30.9.06**

The Mayor advised that due to the short time scale for receipt of tenders a date could not be set for interviews.

**It was resolved to go out to tender for Bowls Green Contract, to be returned by 27.9.06, and to extend current contract until Town Council decision on new contract had been made**

The meeting closed at 7.35pm

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Mayor/Deputy Mayor

## **Appendix A**

### **Suspended Proceedings – Cllr Liz Hackett Pain to address Town Council re: Caldicot Castle**

Cllr Liz Hackett Pain updated Members on issues brought to her attention at Town Council meeting 13.6.06 as follows:

#### **Sign Posting**

Cllr Hackett Pain read out correspondence received from Mr D Harris, Head of Highways, Mon CC in relation to sign posting.

- Cost for signpost at Junction 23A M4 [Welsh Assembly] – circa £20,000 - £25,000 – no Mon CC budget provision – applicant to fund.
- Town Council would require to meet certain criteria for provision of signpost by Welsh Assembly – Document handed to the Mayor for Town Council consideration

#### **Events**

Cllr Hackett Pain stated the event planned for Abergavenny had been cancelled one month before the event.

Raglan music festival– no grant funding had been obtained – event sponsored by local businesses.

#### **Lighting at Caldicot Castle**

A meeting has been arranged for early October with Eric Saxon, Cabinet Member. Cllr Hackett Pain to invite Cllr R Stewart to attend the meeting to raise Town Council concerns.

#### **Running Costs**

Cllr Hackett Pain referred to the requirements and standards for the running of a Castle.

Breakdown costs were stated – circa £250,000 outgoing offset by circa £94,000 incoming leaving a balance of circa £150,000 to run the castle.

#### **Promotion budget figures for Monmouthshire**

Monmouth - £1,000

Chepstow - £10,800

Caldicot - £13,500

Abergavenny - £3,500

#### **Other**

Cllr R J Higginson referred to Town Council's request to shorten the working day by [say] half an hour/day to allow for the castle to remain open longer [ie October rather than September] without staff cost implications.

The setting up of a "Friends of Caldicot Castle" or "Heritage Group" would allow for Town Council representation has been brought to Cllr Hackett Pain's attention many times across Caldicot – Town Council to Agenda with a view to contacting Friends of Shire Hall, Monmouth – Cllr Hackett Pain to pursue via Giles Ballisat and Severnside Area Forum.

A strategic plan is currently being prepared by Mon CC

Mon CC Grant application currently with Welsh Assembly in relation to the Castle.

A small grant of circa £2,000 is received from Welsh Assembly