

# CALDICOT TOWN COUNCIL

Sandy Lane  
Caldicot

## Minutes of the meeting of Planning Committee held at 6.30 pm on Tuesday, 13<sup>th</sup> March 2007 at Caldicot Day Luncheon Centre

### PRESENT:

Cllrs D Ashwin, Deputy Mayor	R J Higginson
A Easson	D Jones
D Evans	R Stewart
J Harris	P Tidmarsh
J Haskey	

**In attendance:** Mrs A Sandiford

In the absence of the Mayor, Cllr D Ashwin, Deputy Mayor chaired the meeting.

### 1. Apologies

Apologies were received from Cllrs C Babb, J Daniels, E Davies, G Jenkins, K Thomas, J Roberts  
Mrs G McIntyre

### 2. Declarations of Interest

**Cllr R J Higginson declared an interest in Item 8 - Caldicot Cemetery**

**Cllr R Stewart Planning Matters**

**Cllrs A Easson and J Harris declared an interest in Items 5 and 6 – Regeneration Group and stated they had received dispensation to speak and vote on the matters.**

It was requested and confirmed that notice of the above dispensations had been received by Town Council office.

### 3. To Approve the Minutes of Planning Committee as Part of Full Town Council Meeting Held Wednesday, 28<sup>th</sup> February 2007 [CIRC]

The Minutes were approved as a true record.

### 4. Planning Committee

#### A) Planning Applications Received [Displayed]

**DC/2006/01210:** Retention of garden storage shed and child's wooden garden play house at side of property – 52 Longfellow Road, Caldicot **TC Approved**

**DC/2007/00109:** Change of Use to children's soft play facility – Unit 16d Norman Way, Severnbridge Industrial Estate, Caldicot **Observations\***

**\* Concerns re: condition of footpaths for pedestrian access**

**DC/2007/00123:** Conservatory to side of existing dwelling – 7 Ferneycross, Caldicot **TC Approved**

**DC/2007/00150:** Two storey extension to side of existing dwelling – 48 Longcroft Road, Caldicot **TC Approved**

**DC/2007/00167:** Ground floor extension to existing kitchen and new study, first floor new master bedroom with en-suite – 9 The Close, Caldicot **TC Approved**

**DC/2007/00247:** Extension to existing bungalow comprising of ground floor sitting room, wc shower room, 1<sup>st</sup> floor bedroom – Tyr Ddraig, Byron Place, Caldicot  
**TC Approved**

**B) Mon CC Planning Information [Displayed]**

**i) Mon CC Planning Agenda – For Information**

**ii) Section 84.00 – Road Traffic Regulation Act 1984, Mon CC, Sandy Lane, Caldicot 20mph Zone Traffic Regulation Order 2007**

Town Council noted Planning information (i) to (ii) above from Mon CC.

**C) Mon CC – Re Information on Planning Applications [Circ]**

Town Council noted correspondence from Mon CC stating paper copies of weekly planning applications would now be available on Mon CC website.

**5. Caldicot Regeneration Group – Re: Request for Funding £2000 to Organise Carnival [Circ] [To Note possible change of date for Carnival - Saturday 7.7.07]**

Town Council considered a request for funding of £2,000 from Caldicot Regeneration Group to organise the Carnival.

A discussion ensued regarding the possible change of date for the carnival. Town Council were unhappy that the traditional date of Whitson Bank Holiday Monday, associated with Caldicot carnival, could possibly change and did not wish to see the carnival being held on a Saturday due to possible parking issues and lack of local community support.

Reference was made to a programme of events for Caldicot Castle and Countryside Park indicating that the carnival would be taking place on Saturday 9<sup>th</sup> June 2007. It was stated that “the Regeneration Group had no right to change the date of the event”.

Town Council was advised that a meeting of the Regeneration Group was taking place at 4pm on 14.3.07 at the Tippling Philosopher. It was agreed that Cllrs A Easson, D Evans and R Stewart attend the meeting to “fact find” this matter and to ascertain reasons for the possible change of date for the carnival.

Concerns were expressed in relation to correspondence being written by the Chairman of the Regeneration Group and to the Regeneration Group seemingly being run as a “one man band”.

**It was resolved:**

- i) that Town Council make representation at the above Regeneration Group meeting to clarify issues in this matter**
- ii) to defer this item to TC 28.3.07 pending report of (i)**

**Cllrs A Easson and J Harris declared an interest in this matter**

**6. Caldicot Regeneration Group – Re: Caldicot Shopmobility Scheme Request for Funding [b/f TC 28.2.07] [Circ]**

Town Council considered a request for funding from Caldicot Regeneration Group together with breakdown of costs for the Shopmobility scheme in Caldicot.

Reference was again made to the request being made by the Chairman of Regeneration Group, as opposed to the Secretary, and to the Regeneration Group seemingly being run as a “one man band”. It was stated that the Treasurer of Regeneration Group was unaware of “what was going on”.

A discussion ensued and Cllr J Harris clarified to Cllr A Easson, and requested it be minuted, that the Regeneration Group was an elected body, on which he was a Mon CC representative from Severnside Area Committee.

It was stated that Town Council had three representatives on the Regeneration Group who should be expressing Town Council’s concerns at Regeneration Group meetings and reporting back to Town Council. Cllr A Easson, Town Council representative on Regeneration Group, stated he had updated Members on the last Regeneration meeting at TC 28.2.07.

It was stated that Town Council was committed to support the Shopmobility Scheme’s worthy cause but it was required to safeguard itself and Regeneration Group Committee members in relation to financial contributions.

It was requested if Town Council could meet the insurance costs for Shopmobility which were due to be renewed shortly.

**It was resolved:**

- i) to raise Town Council’s concerns regarding Regeneration Group officials at its meeting 14.3.07 [see 5 above]**
- ii) to defer this item to TC 28.3.07 pending report of (i)**

**Cllrs A Easson and J Harris declared an interest in this matter**

- 7. To Consider Purchase of Additional/Larger Dog Fouling Bins [b/f TC 28.2.07]  
[Ward Councillors to Report Back to Meeting Re: Locations]  
1 x Pill Row [Cllr RJH] [b/f TC 28.2.07]  
1 x Station Road [Cllr JH] [b/f TC 28.2.07]  
3 x Newport Road/New Road, Sandy Lane/Margretts Way, Oakley Way [Cllr AE] [Circ]**

Town Council considered costs for the purchase of additional/larger dog fouling bins.

Cllr D Ashwin advised Members that permission to site the additional bins would be required from Mon CC and a meeting with the Contractor would also be required to establish suitability of siting the bins for emptying purposes.

Cllr Ashwin also advised Members that dog owners were apparently filling the dog bins with their own garden dog waste, resulting in the bins becoming full. It was therefore agreed that Town Council consider the purchase of 45L bins so as not to exacerbate this problem.

Cllr R J Higginson referred to his request to place an additional bin at Pill Row and requested the position be altered to the bypass at the end of Pill Row.

Cllr J Haskey stated the Clerk had collected a post from her home and it was confirmed that the post had been placed in Town Council compound.

**It was resolved:**

- i) to purchase 10 additional 45L dog waste bins at a cost of £174.50 per bin + £78 delivery charge and £30 detection fee + VAT**
- ii) to accept the above sites for five of the new dog bins [subject to MCC approval and suitability]**
- iii) to defer this item to TC 28.3.06 for consideration of five further locations.**
- iv) that the Clerk provide a map of the town at TC 28.3.07 indicating the existing dog bins for consideration of (iii) above.**

**8. Caldicot Cemetery**

- a) To Consider Ombudsman’s Report ‘Memorial Safety in Local Authority Cemeteries’ [NB TC due to re-test 2008]**

Town Council accepted the above Ombudsman’s Report.

Reference was made to “double taxation” and future management of the churchyard cemetery when it becomes full.

A discussion ensued about burial management, training for staff and the forthcoming testing of headstones in 2008. Members commended the Clerk and the Admin Assistant on the successful running of the Cemetery.

**It was resolved that Town Council Health and Safety Committee consider the Ombudsman’s Report in full and make recommendations for the forthcoming headstone testing to Town Council.**

- b) To note meeting of Mon CC Cemeteries Working Group, 2pm, 22<sup>nd</sup> March 07 at County Hall [Cllr JM]**

Town Council noted the date and venue for the meeting of Mon CC Cemeteries Working Group.

The meeting closed at 7.35pm

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Mayor/Deputy Mayor