

# CALDICOT TOWN COUNCIL

Sandy Lane  
Caldicot

## Minutes of Caldicot Town Council held at 6.30pm on Wednesday 24<sup>th</sup> February 2010 at Caldicot Town Council

**Present:** Cllrs: D Evans, Mayor  
P Watts, Deputy Mayor  
C Ashwin  
D Ashwin  
J Bond  
A Easson  
K Harris  
E Harvey  
J Haskey  
R J Higginson  
V Lloyd  
M Stephens  
R Stewart [7.45pm]

[In attendance: G McIntyre, Clerk, A Sandiford, Members of Public and Press]

### 8354 Apologies

Apologies were received from Cllrs K Thomas, S Webb

### 8355 Declarations of Interest – to be identified under the relevant item

**Cllr D Evans declared an interest in Planning matters**

**Cllr R J Higginson declared an interest in Min 8359 (1), (8) and Min 8365**

### 8356 Open Forum for Public Participation [max 30 mins at discretion of Mayor]

The following issues were discussed in the public open forum:

- Anti-social behaviour in the town
- Mon CC Policy re: “Bonds Insurities” on new housing estates
- Unadopted roads in Caldicot
- Drainage re: proposed new development at Church Road
- Proposed Pumping Station at Caldicot Countryside Park
- Collections re: new recycling system
- Dog fouling
- Pot holes at lane near to West End School
- Removal of stile/gate from footpath opposite Neddern Brook

### 8357 To Approve the Minutes of Full Town Council Meeting 27<sup>th</sup> January 2010

[Circ]

The Minutes were approved as a true record.

#### a) Mayor to Sign the Minutes

The Mayor signed the Minutes

### 8358 To Approve the Minutes of Planning and Resources Committee 9<sup>th</sup> February 2010

[Circ]

The Minutes were approved as a true record subject to:

- ‘Present’: add Cllr E Harvey
- page 2 item 7 .... It was resolved to request if Mon CC could provide copies of the plan .... add “to all Town Councillors”

#### a) Mayor to Sign the Minutes

The Mayor signed the Minutes

**8359 Correspondence [Circulated unless marked\*]**

**\* (1) Caldicot Rugby Club To Note Appreciation for £2,500 donation**

Town Council noted appreciation for £2,500 donation from Caldicot Rugby Club.

**Cllrs J Bond and R J Higginson declared an interest in this matter**

**(2) Mon CC Effects of the Winter on Highways**

Town Council considered correspondence advising of the effects of the winter weather conditions on highways and the Council's finances.

Members reiterated their concerns re: the state of Church Road and Sandy Lane road surfaces.

A Member requested information from Mr Roger Hoggins, Head of Operations, Mon CC in relation to proposed consultation arrangements with local residents regarding the imminent resurfacing works at Church Road – **Cllr D Evans stated he would follow up this issue.**

**It was resolved to write to Mon CC to request confirmation that the diversion of budgeted works into potholing and patching highways would not impede proposed urgent resurfacing works at Church Road.**

**\* (3) Mon CC To Note St Paul's Community Hall, Longcroft Road suitable replacement for polling station at Green Lane**

Town Council noted replacement polling station arrangements for Green Lane Ward.

**\* (4) Mon CC To Note Highways Inspector to write to Company re: Condition of Pavement between Library and Rear Chappell's Chemist**

Town Council noted information received from Mon CC in relation to the Condition of Pavement between Library and Rear Chappell's Chemist.

**(5) Mon CC Response Re: TC Request for MCC to undertake Referendum**

Town Council noted response from Mon CC advising it would not be appropriate for it to support a referendum as set out in Town Council's request.

**\* (6) Mon CC A1 Adoption Plan Caldicot [Plan/Estate Development Highway Design Guide available TC Office] [Requested TC 9.2.10]**

A discussion ensued regarding the Mon CC Adoption Plan. It was noted that a copy of the plan was available in Town Council office. It was stated that Members had requested individual copies of the plan and still wished to receive them.

**It was resolved to further request 17 copies of the Adoption Plan for Town Council Members.**

**8359 (7) GAVO**

**To Request Support - Monmouthshire's Volunteer Achievement Awards**

Town Council considered a request for sponsorship towards Monmouthshire's Volunteer Achievement Awards presentation evening to be held 2.6.10.

**It was resolved to agree in principle to a £50 donation to GAVO on receipt of completed S137 Application Form.**

**(8) Mon CC**

**Monmouthshire Local Development Plan (LDP)  
Preferred Strategy Opportunity for Further  
Comment**

Town Council considered correspondence from Mon CC requesting any further comments re: Monmouthshire LDP Preferred Strategy.

Reference was made to the field adjacent to Caldicot Cemetery being included in the LDP as a candidate site for housing.

**It was resolved to reiterate Town Council's request for the field adjacent to Caldicot Cemetery to be made available for an extension to the Cemetery.**

**Cllrs A Easson, D Evans and R J Higginson declared an interest in this matter**

**(9) Mon CC**

**Safe Routes in Communities Plans [Requested TC  
9.2.10]**

Town Council noted Safe Routes in Communities Plans from Mon CC.

**(10) One Voice Wales**

**NAW Inquiry into Accessibility of Railway  
Stations in Wales**

Town Council considered correspondence from One Voice Wales in relation to NAW Equality of Opportunity Committee's inquiry into the accessibility of railway stations in Wales.

Reference was made to disabled access at Caldicot Halt and Severn Tunnel Junction and to 'real time' information being installed at Caldicot Halt.

**It was resolved to defer this item to Planning Committee 9.3.10 pending Members individual Responses and send a copy to STAG.**

**8360 Publications, Minutes, Etc [Displayed] – To Note available Town Council Office**

[A] NALC	Direct Info Service Issues 726, 727
[B] Plus Publishing Service	Local Council's Update Issue 123/124
[C] Gwent Police	StoreNet Update 29.1.10
[D] Nat Soc Allot & Leisure Gardeners	Issue 1 20101

Town Council noted Publications [A] to [D] above, available in Town Council office.

## 8361 Planning [Displayed]

### A) Planning Applications Received

**DC/2010/00084:** Outline Planning Permission - Residential Development (outline) – Land at Garthalan Drive, Caldicot **TC Refused\***

- \* **Contamination issues on the land**
- \* **Impact on flooding issues**

**DC/2010/00076:** Conversion of existing house into 3 apartments:- 1 no. two bedroom (first floor) and 2 no. one bedroom (ground floor) – 2 Severn View, Caldicot **TC Refused\***

- \* **Unadopted road**
- \* **Increased vehicular access**
- \* **Infrastructure not suitable**
- \* **Building not suitable for conversion to apartments**

**DC/2010/00112:** Demolition of existing garage and previous single storey rear extension. Construction of single storey side and rear extension to provide garage and extended kitchen/dining room - 48 Goldfinch Close, Caldicot **TC Approved**

## 8362 Mon CC Planning Information

- i) **New/Completed Enforcement Cases: 1.1.10 – 31.1.10**
- ii) **Planning Committee Agenda 16.2.10 – For Information**
- iii) **Publicity for Planning Applications in Newspapers – To Note Change from SWA to Free Press**

Town Council noted Planning Information (i) to (iii) above from Mon CC

## 8363 Finance

**A) To Approve Updated Cheque List Schedule February 2010 [Circ]**

**Town Council resolved to approve the updated Cheque List Schedule as circulated.**

**B) To Approve Final Costs of Bus Shelter Project - £18,574.40 [includes £1,500 Contribution to Deepweir Re-location] [agreed TC 25.2.09] [Circ]**

Town Council considered the breakdown of costs for the installation of bus shelters.

The £1,500 costs for relocation of Deepweir bus shelter were clarified and it was stated that Môr Hafren Committee also contributed £1,500 towards the relocation.

Clarification was also requested on the costs for removal of timetables as Members considered these costs excessive.

It was stated that payment should be made on completion of all bus shelters in Caldicot.

Further reference was made to no permission being granted to install a bus shelter at Green Lane.

**It was resolved:**

- i) **to request Mon CC reduce the price for timetable removal**
- ii) **to make payment on completion of all bus shelters in Caldicot.**

**Cllrs D Evans and R J Higginson declared an interest in relation to MHA.**

**8364 Members Items of Business [Circ]**

**i) Cllr R Stewart – Copy letter to MCC re: Severn Bridge Closure/Advance Signs**

In the absence of Cllr Stewart this item was withdrawn from the agenda.

**8365 Mon CC – Re: Strategic Review of Educational Need in the Caldicot Area  
– Consultation 18<sup>th</sup> January to 5<sup>th</sup> March 2010 – To Consider Response [Circ]**

Town Council noted formal consultation document on the proposed closure of West End Infant School and Green Lane Junior School.

**8366 Welsh Assembly Government – Review of Councillors’ Allowances Regulations  
- To Consider List of Questions for Response – By 11<sup>th</sup> June 2010 [Circ]**

Town Council considered policy consultation on the need to review the regulations on allowances for members of Community and Town Councils and the possible content of any revised regulations.

**It was resolved to advise Welsh Assembly Government that in relation to the ‘Possible Content of Revised Regulations’ Town Council agreed with the applicable content and considered the Retail Price Index be used for annual increases and a 3 months time-limit for the submission of claims for travel and subsistence allowances**

**8367 To Declare Casual Vacancy – Severn Ward**

Town Council noted casual vacancy in the Severn Ward.

**8368 To Consider Installation of Dog Waste Bin at Mill Lane [1 remaining]**

Town Council considered the installation of additional dog waste bin at Mill Lane due to excessive use of the current bin, resulting in dog waste being left in bags on the ground beneath the bin.

It was requested that the spare dog waste bin be installed along Church Road near to the children’s play area.

A discussion ensued and Members requested a further review of dog waste bins in the town with a view to purchasing additional bins.

**It was resolved:**

- i) to install additional dog waste bin at Mill Lane**
- ii) to defer the review of dog waste bins in the town to Planning Committee 9.3.10**

**8369 KGVPF – Caldicot AFC – Requested Meeting Re: Maintenance [See Also Committee]**

The Mayor advised Members of a meeting held with the Deputy Mayor and representatives of Caldicot AFC in relation to maintenance works at KGVPF.

**It was resolved that the KGVPF User Committee meet with Caldicot AFC Committee in this matter and report back to Town Council.**

**8370 Reports**

**a) Town Council Representatives on Outside Bodies**

Cllr V Lloyd updated Members in relation to CAB, stating no additional funding would be made available this year.

## 8370 b) **Governors**

There were no Governor's reports

## c) **Other**

Cllr J Haskey advised and updated Members on a recent meeting held in relation to anti-social behaviour at Oakley Way and requested feedback and support from CSAT representatives.

**8371 Committee – It was resolved to exclude the public and press from the meeting during consideration of the following items in accordance with Section 100A of the Local Government Act 1972 on the grounds that it involves the likely disclosure of exempt information**

### **1. To Consider Quotation for Installation of Lighting Columns at Footway Castle Lea [Circ]**

Town Council considered the above quotation from Mon CC. Reference was made to the area being unadopted and Mon CC being responsible for street lighting.

**It was resolved:**

- i) to replace 6 x Sox lamps on existing columns in the cul-de-sac**
- ii) that representatives refer this item to CSAT**
- iii) to request Mon CC consider installing street lights in the area.**

### **2. To Consider Quotation for Works in Cemetery [Circ]**

**Town Council resolved to accept quotation for £430 + VAT from Willow Landscapes to tidy up the shelter/toilet area at the cemetery.**

Members commended the Contract Groundsman for his efforts at the cemetery.

### **3. To Approve additional tarmac to access children's playarea [Re: ROSPA report] - £140**

**Town Council approved payment of £140 for additional tarmac works at KGVPF.**

#### **a) To Consider Quotation for Inspections of Children's Play Area [Circ]**

Town Council considered quotation from Mon CC to undertake weekly/monthly/annual recorded inspections of the children's play area.

**It was resolved to accept quotation from Mon CC at a cost of £25 + VAT per month plus £70 + VAT for annual inspection**

### **4. To Consider Opening/Closing Town Council Building, Cemetery, Children's Play Area [Circ]**

Town Council considered current fees for opening/closing Caldicot Cemetery, children's play area and Town Council building together with opening/closing times.

**It was resolved:**

- i) that children's play area is open from 8am – 4pm [October – March] and 8am – 8pm [March – October] at an increased fee of £1,250/year [from 1.4.10]**
- ii) that the cemetery is open from 8am – 5pm [October – March] and 8am – 7pm [March – October] at an increased fee of £1,000/year [from 1.4.10] with consideration for a further increase at Estimates Committee 2010 to bring in line with children's play area**
- iii) to increase fees for opening/closing Town Council building to £8/session from 1.4.10.**

**Cllr J Bond declared an interest in (ii) above**

**8371 5 To Consider Quotations for Regular Maintenance to KGVPF following meeting with Caldicot AFC – to follow**

See Min 8369 above

The meeting closed at 8.25pm

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Mayor/Deputy Mayor