

CALDICOT TOWN COUNCIL

Sandy Lane
Caldicot

Minutes of meeting of Full Town Council held at 6.30pm on Wednesday 26th October 2005 at Caldicot Day Luncheon Centre.

PRESENT:

Cllrs P Tidmarsh, Mayor	J Haskey [left 8.05pm]
J Daniels, Deputy Mayor	R J Higginson
D Ashwin [left 9pm]	D Jones
C Babb	J Marshall
E Davies	J Roberts [left 8.10pm]
D Evans	R Stewart
J Harris [left 9.15pm]	

In attendance: G McIntyre, A Sandiford, Members of the Public and Press

7556 Apologies

Apologies were received from Cllrs W Edwards, G Jenkins, R King and K Thomas

7557 Open Forum for Public Participation

The following issues were discussed in the Open Forum for Public Participation [Bullet points only]:

- Recent press article involving the Mayor and a Member of the Public
- Response to Mon CC in relation to Car Parking Charges in Caldicot
- Recent Twinning Association Function held in the Choir Hall
- Reference to Cllr J Harris' Free Car Parking in Caldicot Party
- Empty shops and business units in Caldicot
- Conduct during Open Forum for Public Participation

7558 Declarations of Interest

Cllr R Stewart declared an interest in Planning Matters

Cllr D Evans declared an interest in Min 7572 (2b) and (25)

Cllr R J Higginson declared an interest in Min 7572 (8b), (20), (22) and 7583

Further Declarations of Interest to be identified under the relevant Minute

7559 To Approve the Minutes of Full Town Council Meeting 28th September 2005 [Circ]

The Minutes were approved subject to deferral of Min 7537 [see Appendix A TC 30.11.05] and the following:

Min 7535 Standards Committee **insert** "*by Cllr Edwards*".

Min 7538 (7)Sandy Lane Infants School **insert** "*Cllr R Stewart stated Cllr Roberts was nominated over fourteen months ago*"

Min 7538 (8a)Cemetery was a 'disgrace' **insert** "*Certain*" Members

Min 7538 (8a) insert “*Cllr J Marshall stated concerns about two rows of headstones appearing unsightly*”

Min 7538 (8a) It was also stated **insert** “*by Cllr C Babb*” that Caldicot residents

The Clerk advised Members that names were not generally inserted in the Minutes to avoid situations that had arisen in the past where Members were in dispute over what had been stated.

Minutes are intended to be formal records of official acts and decisions, not reports... Minutes should be as short as is consistent with clarity and accuracy and therefore less likely to be defamatory – extract “Local Council Administration”, Charles Arnold-Baker [LGA 1972 Para 41].

a) Matters Arising Update Sheet [Circ]

Town Council noted the Matters Arising Update Sheet as circulated.

b) Mayor to Sign the Minutes

The Mayor signed the Minutes subject to the above amendments

7560 To Approve the Minutes of Special Meeting of Full Town Council 6th October 2005 [Circ]

The Minutes were approved as a true record

a) Mayor to Sign the Minutes

The Mayor signed the Minutes

7561 To Approve the Minutes of Planning Committee Meeting 11th October 2005 [Circ]

The Minutes were approved subject to amendment of the date.

a) Mayor to Sign the Minutes

The Mayor signed the Minutes

7562 King George V Playing Fields [b/f TC 28.9.05] [Circ]

i) Cllr P Tidmarsh

ii) Clerk Response

iii) Charities Commission 02.08.05, 19.9.05

Cllr J Harris declared an interest in this matter

7563 ROSPA Play Area Safety Inspection Report [b/f TC 28.9.05] [Circ]

7564 Caldicot AFC – Re: Fence KGVPF [b/f TC 28.9.05] [Circ]

It was resolved to convene a special meeting of Town Council at 6.30pm on Thursday 3.11.05 at DLC to consider Mins 7562, 7563 and 7564 relating to King George V Playing Fields prior to meeting with National Playing Fields Association and the Charity Commission.

7565 Day Luncheon Centre Voluntary Committee [DLCVC] [b/f TC 28.9.05]

a) Accounts 04/05 [subject to audit] [Circ]

Town Council approved DLCVC Accounts 04/05 subject to audit in connection with Town Council subsidy.

b) Request from MCC Social Services for Use of Building [Circ]

Town Council welcomed a request from Mon CC Social Services to use DLC as a 'drop in' centre with provision of a meal for the elderly in the Severnside Area.

It was resolved to support the request.

Cllrs J Harris and R J Higginson declared an interest in this matter.

c) To Note TC 13.9.05 - Youth Service be requested to undertake Risk Assessments prior to Consideration of their use of the building

Town Council noted the above.

Cllrs J Harris and R J Higginson declared an interest in this matter.

7566 To Approve Minutes of Development Committee 13.9.05[b/f TC 28.9.05] [Circ] – To Consider Recommendations

Town Council received the Minutes of Development Committee 13.9.05 and considered the recommendations.

(a) See Min 7572 (7b)

(b) It was resolved that Development Committee consider input from prospective stakeholders prior to plans being drawn up and planning permission obtained.

(c) Not considered

7567 To Approve Minutes of Personnel Committee 13.9.05 [b/f TC 28.9.05] [Circ]

It was resolved to consider this item in Committee

7568 Tape Recording of Meetings [b/f TC 29.6.05/TC 28.9.05] – One Voice Wales response 6.9.05 -awaiting OVW Legal Department

Town Council noted no response to date from One Voice Wales in relation to the tape recording of meetings

7569 To Consider Installation of Flagpoles to Town Council Premises – Brochures Received [b/f TC 28.9.05]

It was resolved to obtain costs for installation of flagpoles to Town Council premises.

7570 Dog Fouling - MCC invited to address Town Council [b/f TC 28.9.05]

A discussion ensued regarding the proposed purchase of 10 – 15 litter bins to be placed in 'hot spots' around Caldicot to accommodate dog excrement.

It was resolved:

- i) that the Clerk obtain information from Mon CC in relation to purchasing and installation costs, permission, feasibility and costs for emptying litter bins and any other issues in relation to this matter
- ii) that Ward Members indicate 'hot spots' in their Wards
- iii) to defer this matter to Full Town Council meeting 30.11.05

7571 Cllr K Thomas - To Implement a Tendering Sub Committee [b/f TC 28.9.05]

In the absence of Cllr Thomas, it was resolved to defer this matter to Full Town Council meeting 30.11.05

7572 Correspondence [Circ unless marked*]

(1) Homemakers Community Recycling Request for Donation

It was resolved to donate £25 to Homemakers Community Recycling [JD/CB]

(1a) Eisteddfod yr Urdd Request for Donation

It was resolved to donate £25 to Eisteddfod yr Urdd [JD/RS]

(1b) Caldicot & District Chamber of Commerce Request for Funding/Accounts: Fireworks 2004

Town Council considered a request for funding from Caldicot & District Chamber of Commerce for the fireworks event 2005 and received Profit and Loss Statement for fireworks event 2004.

A discussion ensued regarding health and safety issues in relation to the fireworks event and proceedings were suspended to allow Mr Giles Ballisat, Mon CC Area Manager Severnside to assure Members that all necessary health and safety issues had been addressed. Mr Ballisat stated he was not responsible for the event and that no one person would be in charge of the event but a "control tent" would be staffed by Members of Caldicot & District Chamber of Commerce.

It was stated that Town Council would not be liable for the event.

Reference was made to profits being brought forward from the Festival events to the Fireworks events, which were not shown on the profit and loss statement. It was stated that the Festival 2005 made a "sizeable loss".

It was resolved:

- i) to donate £2000 to Caldicot & District Chamber of Commerce [DE/RS]
- ii) that the Clerk obtain a copy of the insurance certificate covering the event and an assurance from Caldicot & District Chamber of Commerce that all Health and Safety issues had been addressed
- iii) that a copy of accounts from August festival 2005 together with accounts following the Fireworks display 2005 be obtained from Caldicot & District Chamber of Commerce

Cllr J Harris declared an interest in this matter

***(2a) Bobath Appreciation for £25 Donation**

Town Council noted the appreciation for £25 donation from Bobath

*** (2b) Caldicot Events Committee Appreciation for £2,000 Funding**

Town Council noted the appreciation for £2,000 funding from Caldicot Events Committee

Cllrs E Davies, D Evans and D Jones declared an interest in this matter

Town Council noted appreciation for donation and photographs from Sian Perry.

(3) Mon CC

Brown Signage on Entering Caldicot Town

Town Council considered a request from Mon CC for agreement to remove old brown signs on entering Caldicot, to consider working in partnership with the Area Services Officer, Severnside to develop new signs and to agree the project should be jointly funded between Mon CC and Town Council.

A discussion ensued and it was requested why Caldicot was being requested to part fund new signage when signage was the responsibility of Mon CC and was funded by them in the other Monmouthshire Towns.

It was resolved:

- i) to request Mon CC clarify if the other Monmouthshire Towns contributed to new signage
- ii) to request what alternative signage is available

Cllrs D Ashwin, J Harris, R J Higginson and R Stewart declared an interest in this matter

(4) C R Harris

Re: Conduct of Town Council

Town Council considered correspondence from a member of the public regarding the conduct of Town Council.

Reference was made to Standing Order 29(d) *'No speech by a mover of a resolution shall exceed five minutes, and no other speech shall exceed three minutes except by consent of the Council. (The mover of a resolution is sometimes allowed a longer time than others).'*

The Clerk sought clarification as to her role in the response to Mr Harris.

It was resolved that the Clerk respond to the letter in conjunction with the Mayor.

(5) County Cllr J Harris

To Promote Caldicot and its Surrounding Neighbourhood

Town Council supported in principle County Cllrs request for a type of magazine/newsletter incorporating a calendar of events and place for local trades and organisations to advertise.

It was resolved to defer this item to Full Town Council meeting 30.11.05 and consider for Estimates Committee.

(6) County Cllr J Harris

Petition re: Car Parking Charges

Town Council received a Petition of 41 persons in relation to car parking charges in Caldicot.

It was resolved to acknowledge receipt of the Petition from County Cllr Harris.

7572 (7) County Cllr J Harris

Copy Letter to Mon CC re: Car Parking

Town Council noted copy correspondence to Mon CC in relation to the possibility of Town Councils purchasing car parks in their respective towns.

(7a) County Cllr J Harris

Copy Letter to Mon CC re: Loss of Cash Office

Town Council noted copy correspondence to Mon CC in relation to the loss of cash offices from Mon CC One-Stop-Shops.

Proceedings were suspended to allow Mr G Ballisat, Area Services Manager to advise Members in this respect.

It was resolved to request Mon CC re-consider an apparent previous system whereby the cash office is made available to the public one or two days per week, or a “mobile” office visit towns throughout Monmouthshire on a weekly basis. Cllr J Marshall stated he had sent a Petition of 554 signatures from Members of the public to Chief Executive, Mon CC in objection to the closure of the Cash Office.

Cllrs D Ashwin and J Harris declared an interest in this matter

(7b) County Cllr J Harris

**Copy Correspondence from Mon CC re:
Caldicot Leisure Centre Rebate**

Town Council considered copy correspondence from Mon CC stating they do not consider a request for rebate for original capital contribution made in the early 70’s towards the construction of Caldicot Leisure Centre to be legitimate and do not propose to make the payment.

Cllr R J Higginson outlined the history in relation to Town Council financially assisting provision of the Community Suite at the Leisure Centre. Proceedings were suspended to allow Mr G Powell to also clarify this matter historically.

(8) Mon CC

**Re: Application for Funds From Commuted
Sum Payments Arising From Local Housing
Development at Church Road**

Town Council noted correspondence from Mon CC advising it is intended to submit a recommendation to Cabinet for the allocation of the above fund for approval 5.10.05.

(9) Mon CC

**Vehicle Access from West End School
Bungalow on to Severn View**

Town Council noted correspondence from Mon CC acknowledging receipt of Petition in this matter.

Reference was made to the postal address for the West End School Bungalow.

It was resolved to follow up the meeting of Mon CC Planning/School with residents of Severn View.

Cllr J Harris declared an interest in this matter

7572 (10) Mon CC

Re: Town Centre Seating Areas

Town Council noted correspondence from Mon CC stating a quotation has been requested for the supply and fit of slats to town centre seating areas.

(11) Civil Aviation Authority

Bristol and Cardiff Airports – Airspace Change Proposal

Town Council resolved to request the Civil Aviation Authority address Town Council in this matter.

(12) Gwent Wildlife Trust

Planning Training Courses for Local Groups

Town Council resolved to reserve six places on the Gwent Wildlife Trust planning training course to be held at Caldicot Rugby Club at 6.30pm – 9pm on 14.11.05 and 21.11.05.

(13) Cllr R J Higginson

Mon CC Car Park Charging Consultation Process

Town Council noted correspondence from Cllr R J Higginson in relation to car parking charges in Caldicot.

(14) Cllr R J Higginson

King George V Playing Fields’ Gates Closed

It was resolved to defer this item to Special Meeting of Town Council to be held 3.11.05 – see Min 7564 above

(15) Mon CC

Severnside Issues

Town Council considered responses to various Severnside issues from Mon CC as follows:

- i) Vehicle Access from West End School Bungalow** – See Min 7572 (9) above
- ii) Manor House Nursing Home Sign** - proceedings were suspended to allow Mr G Ballisat to clarify the request. Mr Ballisat stated he would arrange for the sign to be removed.
- iii) Town Benches** – See Min 7572 (10) above
- iv) Neddern Brook** - It was resolved to request Mon CC consider production of a leaflet asking if owners could make their own checks to ensure that foul water plumbing has been correctly connected, for Members to deliver in their Wards.
- v) Caldicot Cross** – Noted marker pen graffiti had been removed from the slate at the base of the Cross

(16) Mon CC

Caldicot Cemetery

Town Council noted acknowledgement from Mon CC of Town Council correspondence with regard to the handing back of Caldicot Cemetery be considered by Cabinet in due course.

(17) Gwent Community Health Council

Re: Gray Hill Surgery

Town Council noted correspondence from Gwent Community Health Council [GCHC] in this matter.

It was resolved that Cllrs J Daniels and J Haskey represent Town Council at a joint meeting with Gray Hill Surgery to be arranged via GCHC.

7572 (18) Mr G Powell

Request to Meet Town Council

Town Council declined a request for a special meeting with Mr G Powell with an open agenda.

It was resolved to request Mr Powell put any issues of concern in writing to Town Council to be considered in the usual format during “correspondence”

A discussion ensued regarding time allocated to the Open Forum for public participation.

Cllr J Harris declared an interest in this matter.

(19) One Voice Wales

Re: Judicial Review

Town Council noted correspondence from One Voice Wales in relation to proposed judicial review.

(20) Gwent Police Authority

**Delivering Citizen Focused Policing in Gwent -
Invitation to G.P.A. Consultation on the Local
Policing Plan: 14.11.05 12.15-4pm/5.15-8pm
[Response by 28.10.05]**

It was resolved that Cllrs J Daniels and R J Higginson represent Town Council at the above event.

Cllr R J Higginson declared an interest in this matter

(21) The Sports Turf Research Institute [STRI] Report on Bowling Green

It was resolved to consider this item in Committee

Cllr J Harris declared an interest in this matter

(22) Mon CC

Re: CCTV

Town Council noted correspondence from Mon CC in relation to a proposed project plan for CCTV in order to resolve outstanding issues.

The Clerk advised Members that internal audit had been made aware of the ongoing communication with Mon CC in relation to the non-payment of invoices for CCTV.

Cllrs J Harris and R J Higginson declared an interest in this matter

(23) Mon CC

Re: Cash Office Closure

Town Council noted correspondence from Mon CC outlining alternative methods of payment following the closure of the Mon CC cash office.

(23a) Mon CC

Re: Cash Office Closure

Town Council noted correspondence from Mon CC referring Members to Mon CC ‘Community Spirit’ magazine in relation to alternative methods of payment following the closure of the Mon CC cash office.

7572 (24) Cllr R Stewart

Re: Car Parking Charges

Town Council noted correspondence from Cllr R Stewart in relation to correspondence sent to Mon CC in this matter.

(25) Caldicot Events Cttee

Request to use DLC 2.12.05 following Xmas Lighting Event for refreshments

Town Council approved the use of DLC to greet guests for Xmas Lighting Event 2.12.05.

Cllrs E Davies, D Evans and D Jones declared an interest in this matter

(26) Mon CC

Youth Provision in Caldicot

Town Council considered correspondence from Mon CC requesting permission to investigate the possibility of the Youth Service using DLC for two afternoons and two evenings per week.

Members expressed concerns about the suitability of the DLC for use by the youth in relation to equipment, ie dart boards, pool tables, storage or equipment etc and possible damage to Mayoral photographs.

It was stated that the youth would be supervised at all times.

It was resolved to allow Monmouthshire Youth Service to investigate the possibility of use of DLC and to undertake a Risk Assessment of the building.

Cllr R Stewart stated he supported a youth facility in Caldicot but was opposed to the youth using DLC.

Cllr D Ashwin declared an interest in this matter

(27) Cllr P Tidmarsh

Twinning Report [To Follow]

Town Council noted Twinning Report by Cllr P Tidmarsh, circulated at the meeting.

Reference was made to Town Council obtaining a grant for the proposed return exchange. The Clerk advised that Town Council had not been successful in the past in obtaining grants for twinning exchanges and also advised that £5,000 set aside in Estimates for twinning could not be carried forward to the next financial year.

It was stated that all correspondence and arrangements in relation to twinning must be made in writing via Town Council office.

It was resolved to invite Morières to Caldicot 30th April 2006 as a follow-on from the signing of the Twinning Agreement.

Cllr J Harris stated he was opposed to twinning.

7573 Publications, Minutes, Etc [DISPLAYED]

[A] Mon CC, Cabinet	Agenda/Mins 5.10.05
[B] Mon CC Severnside Area Cttee	Agenda/Mins 12.10.05
[C] NALC Direct Information Service	Issue No 616, 617
[D] Plus Publishing Services	Local Council's Update Issues No 72
[E] European Union	Inforegio News – August/September 2005
[F] Memorial Awareness Board	Bulletin September 2005
[G] HM Revenue & Customs	Employer's Bulletin – October 2005
[H] St David's Fopundation	Annual Report 2004-2005
[I] South East Wales Transport Alliance	Business Plan 2005/6
[J] One-Voice-Wales	Agenda/Mins 20.10.05
[K] Noah's Ark Appeal	Issue 9
[L] Community Safety Action Team	Minutes 19.9.05

Town Council noted Publications [A] to [L] above, available in Town Council office.

7574 Planning [Displayed]

A) Planning Applications

Plan M/12155: Erection of Conservatory to East Elevation of Property – 27 Woodstock Way, Caldicot
TC Approved

B) Mon CC Planning Information

i) Planning Permission

Plan M/11806: Two Storey & Porch/Front Extension – 4 Westfield Avenue, Caldicot
TC Approved 27.7.05

Plan M/11817: Replacement of Existing Flat Roof with New Pitched Roof – Washbournes Home Hardware, Newport Road, Caldicot
TC Approved 27.7.05

Plan M/11954: First Floor Rear & Two Storey Side Extension to Provide Additional Bedroom Space & Additional Bedroom (Rear First Floor Extension Approval Ref M/9068 22.10.03) – 1 Elan Way, Caldicot
TC Approved 13.9.05

Plan M/11984: Alterations & Extensions – 6 Shakespeare Close, Caldicot **TC Approved 13.9.05**

Plan M/11142: Two Storey Extension to Side of and Rear of Existing Dwelling & Commercial Property to Form 4 Flats – 172 Newport Road, Caldicot
TC Refused 8.2.05
• Too Close to road on blind corner with no pathway – hazard

Plan M/11510: Proposed Two Storey Extension to Side of Existing Dwelling – 88 Sandy Lane, Caldicot
TC Approved 25.5.05

Plan M/11634: Internal Alterations and Extension of Adult Training Centre and Provision of 2 No Additional Car Parking Spaces – Adult Training Centre, Caldicot School Site, Off Mill Lane, Caldicot
TC Approved 14.6.05

Plan M/11827: New Porch – 47 Keats Road, Caldicot
TC Approved 27.7.05

Plan M/11918: Proposed PVCU Conservatory to Rear of Property – 105 Green Lane, Caldicot
TC Approved 9.8.05

Plan M/11998: Change of Use to Residential Garden Land – Land Adjoining 7 Beech Road, Caldicot
TC Approved 13.9.05

Plan M/12027: Conservatory to the Rear Elevation – 16 Swan Close, Caldicot
TC Approved 13.9.05

(ii) Town and Country Planning Act 1990

Removal of Condition to Permit Unrestricted A2 Use at Ground and First Floors – Unit 11 Wesley Buildings, Newport Road, Caldicot – **Plan M/11582**

(iii) List of Planning Applications Received/Delegated Decision Lists/New Enforcement Cases and Resolved Cases [Displayed]

26.09.05 – 30.09.05

03.10.05 – 07.10.05

(iv) Mon CC Planning Agenda 18.10.05 – For Information

Town Council noted Planning Information (i) to (iv) above.

7575 Cheque List Schedule

Update [To Follow]

Town Council approved Cheque List Schedule and Financial Budget Comparisons 1.4.05-30.6.05 and 1.4.05–30.9.05 (inclusive), circulated at the meeting.

7576 Donations and Contributions Schedule

Update [Circ]

Town council approved the updated Donations and Contributions Schedule.

7577 Caldicot Cemetery - Recommend Arrange Site Meeting Re: Rocky Area, Paths, Weeds Etc

It was resolved to arrange a site meeting at Caldicot Cemetery to consider this matter.

7578 Car Parking Charges [b/f TC 28.9.05]

See Min 7557 above

7579 Cllr R Stewart – Certificate of Merit/Commemorative Gift for Deserving Individuals in the Town [b/f TC 28.9.05]

Cllr R Stewart requested recognition be given to certain individuals in Caldicot who serve the town and to local children who excel in specific achievements, eg music or sport.

Members commended the late Jack Powell, Mrs Dorothy Jones, Matthew Damsell, Andrew Davies and Sandie and Adrian Simmonds.

It was resolved that Members nominate individuals for recognition to Town Council via the Clerk.

7580 To Confirm Sunset Service – 4 pm Sunday, 13th November 2005 at Celtic Cross

It was resolved that the usual arrangements be made for the Sunset Service as above.

7581 Cllr P Tidmarsh – The Purchase of MCC Car Parks in Caldicot by Town Council

A discussion ensued regarding an apparent covenant in relation to Jubilee Way car park, a copy of which Mr G Powell was apparently in possession of from Mon CC archives.

It was resolved:

- i) to request a cost for the purchase of Mon CC Jubilee Way and Woodstock Way Car Parks
- ii) to request information and a copy of Covenant from Mr G Ballisat, Area Services Manager, Mon CC

Cllr J Harris and R J Higginson declared an interest in this matter

7582 Reports

a) Governors

Cllr R Stewart referred to uncertainty at Green Lane School. The principle of ‘all through schools’ and pupil numbers decreasing was referred to.

Cllr J Harris referred to inaccuracies about pupil numbers at West End School at a recent meeting of Mon CC

b) Other

Cllr J Daniels reported on the recent One Voice Wales conference

Cllr Daniels also reported on the Mon CC Road Traffic Strategy and stated that although she had been unable to attend the Strategy, she had held a private meeting with Mr C Campbell, Mon CC. Members were requested to prioritise strategies for their individual wards, which would be considered separately, adding any new requests to be referred to Mon CC via the Clerk by 1.11.05 latest.

Cllr J Harris stated he attended the Road Traffic Strategy meeting.

It was resolved that Members prioritise strategies for their individual wards to be presented to the Clerk for referral to Mon CC by 1.11.05

7583 Committee – To consider exclusion of press and public from the meeting during consideration of the following items in accordance with Section 100A of the Local Government Act 1972 on the grounds that it involves the likely disclosure of exempt information

Min 7567 - To Approve Minutes of Personnel Committee 13.9.05 [b/f TC 28.9.05] [Circ]

Due to insufficient meeting time, this item was not discussed.

Min 7572 (21) - The Sports Turf Research Institute [STRI] Report on Bowling Green

Due to insufficient meeting time, this item was not discussed.

a) Mon CC Invoices Re: KGVPF/Cemetery

- i) Inspection of Works**
- ii) Payment of Invoices**
- iii) Issue of Gates [Circ]**

b) Caldicot Bowling Green To Consider Quotation for Remedial Works [Circ]

c) Mitel Roundabout To Consider Quotations for Bedding [b/f TC 11.10.05] [Circ]

Due to insufficient meeting time items (a) to (c) were not discussed.

d) J Powell Re: Caldicot Cemetery [Circ]

It was resolved to defer this item to Planning Committee 8.11.05

- e) DLC Heating Repair**
- i) To Consider Quotations for Works to Reinstate Heating to DLC [Circ]**
 - ii) To Consider Annual Maintenance Agreement via Mon CC**

Reference was made to Planning Committee decision 11.10.05 *‘It was resolved to seek clarification of responsibility for replacing the boiler with Mon CC and to grant delegated powers to the Mayor and Administrative Assistant to make necessary arrangements for the boiler to be replaced and the heating system to be repaired’*

Following a report by the Clerk and recommendation from Mon CC to upgrade the DLC heating system, ie remove water tanks from attic [re: legionnaires disease] and install a combination boiler etc it was resolved to accept the lower quotation for £2,740 + VAT from Mon CC to reinstate heating system to DLC.

It was further resolved to investigate the possibility of an annual maintenance agreement with Mon CC in relation to DLC.

The meeting closed at 9.20pm

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Mayor/Deputy Mayor