

## CALDICOT TOWN COUNCIL

Sandy Lane  
Caldicot

Minutes of Meeting of Caldicot Town Council held at 6.30pm on Wednesday 29<sup>th</sup> March 2006 at Caldicot Day Luncheon Centre

### PRESENT:

|                         |                      |
|-------------------------|----------------------|
| Cllrs P Tidmarsh, Mayor | J Haskey [left 8.40] |
| J Daniels               | R King [left 8.20]   |
| D Ashwin                | J Marshall           |
| D Evans                 | R Stewart            |
| G Jenkins               |                      |

**In attendance:** G McIntyre, A Sandiford, Members of the Public

### 7650 Apologies

Apologies were received from Cllrs C Babb, E Davies, W Edwards, J Harris, R J Higginson and J Roberts

### 7651 Open Forum for Public Participation

The following issues were discussed in the Open Forum for Public Participation [Bullet points only]:

- **Bus Stop – Longfellow Road opposite Cwrt Severn**
- **Press Report re: Car Parking Charges**
- **Mon CC Consultation/Barriers at entrance to Caldicot Castle Country Park.**
- **Pedestrian crossing at Deepweir [Caldicot by-pass]**

### 7652 Declarations of Interest

**Cllr J Marshall declared an interest in Min 7655 (6), (6a), (6b), (13a) and Plan M/12381**

**Cllr D Ashwin declared an interest in Mon CC matters**

**Cllr R Stewart declared an interest in Planning matters**

**Cllr J Daniels declared an interest in Royal British Legion**

### 7653 To Approve the Minutes of Full Town Council Meeting 22<sup>nd</sup> February 2006 [Circ]

The Minutes were approved subject to the following:

**Min 7632** delete '*Cllr R J Marshall*' insert '*Cllr J Marshall*'

**Min 7636 (7)** delete '*Min 7342*' insert '*Min 7642*'

**Min 7642** Cllr J Marshall requested comments made at the meeting be inserted into the Minutes.

Cllr G Jenkins advised Members that Minutes were not verbatim accounts of meetings.

It was proposed by Cllr Jenkins, seconded by Cllr D Evans that a general summary of the discussion be inserted into the Minutes. An amendment to the proposal was made by Cllr J Marshall, seconded by Cllr R Stewart to include the actual wording of the discussion [as read out by Cllr J Marshall]. A vote ensued [6 For: 2 Against]. The Amendment was carried.

It was resolved that in the absence of Cllr R J Higginson the actual wording to be inserted into the Minutes be considered at Planning Committee 11.4.06.

**a) Mayor to Sign the Minutes**

The Mayor signed the Minutes

**b) Matters Arising Update Sheet [Circ] – For Information**

Town Council received the Matters Arising Update Sheet for information. Proceedings were suspended to request clarification from the Clerk in relation to the registration of land at KGVPF.

The Clerk stated she was awaiting the outcome of Mon CC legal representative who requested Mon CC Land Surveyor advise on the area of land which included the Guide Hut.

**7654 To Approve the Minutes of Planning Committee Meeting 14<sup>th</sup> March 2006 [Circ]**

The Minutes were approved as a true record.

**a) Mayor to Sign the Minutes**

The Mayor signed the Minutes

**7655 Correspondence [Circ unless marked\*]**

The Clerk advised Members that in his absence Cllr Harris had requested the following items be withdrawn indefinitely.

**(A- A4) Cllr J Harris [b/f 22.2.06]**  
**(A5, A6) Cllr J Harris**

**Various Issues/Copy Correspondence**  
**Copy Correspondence**

**(1a) Mrs S Shepherd**

**Request for Donation**

Town Council resolved to donate £25 to Arthritis Research Campaign via Mrs S Shepherd [JD/JH]

Cllr G Jenkins wished it be recorded he abstained from voting in this matter.

**(1b) Friends of Greater Gwent Youth Wind**  
**Symphonia**

**Request for Donation**

Town Council resolved to donate £50 to Friends of Greater Gwent Youth Wind Symphonia [JD/JH]

**(1c) The Benefice of St Mary's Caldicot,**  
**Portskewett and Rogiet**

**Request for Support**

Town Council considered a request from St Mary's Church for help towards the upkeep of the Churchyard in Caldicot.

It was resolved to request clarification from St Mary's Church on the assistance required.

**(1d) Caldicot Comprehensive School**

**Request for Donation Re: Twinning**  
**Transport**

Town Council considered a request from Caldicot Comprehensive School to assist with £600 transport costs to transport French students to and from London/Caldicot 31.3.06 – 6.4.06 for "what would be the first of many proposed reciprocal 'exchange' visits with pupils from the school". Fund raising events were intended to cover the transport costs of the entire visit.

A discussion ensued and reference was made to potential future requests to fund transport for the return and future exchanges.

It was proposed by Cllr R Stewart and seconded by Cllr D Evans that £600 be donated to Caldicot School towards transport costs. An Amendment to the proposal was made by Cllr G Jenkins, seconded by Cllr D Ashwin that Town Council cover the shortfall balance following fundraising by the School. A vote ensued: 3 For the Proposal – 5 for the Amendment. The Amendment was carried.

It was resolved to cover the shortfall of up to £600 following fundraising by Caldicot School as a one-off motion towards transport costs from London to Caldicot [return], subject to written request from the Head of Languages Department at Caldicot School.

**7655 (1e) Cllr R J Higginson**

**Re: Caldicot Comprehensive School Request for Donation re: Twinning Visit 31.3.06 – 1.4.06**

Town Council noted correspondence from Cllr R J Higginson supporting Caldicot Comprehensive School request for donation towards activities proposed for the twenty French pupils visiting Caldicot 31.3.06 – 6.4.06.

**(2) Mon CC**

**Reorganisation of Green Waste Collections**

Town Council noted correspondence from Mon CC advising of a reorganisation of green waste collections and a change to the collection day from 27.2.06.

The area covered was clarified to Cllr J Daniels

**(3) Welsh Assembly Government**

**The Standards Cttees (Wales) (Amendment) Regulations 2006 [Consultation Document]**

Town Council noted correspondence from Welsh Assembly Government inviting comments on the draft Statutory Instrument “Standards Committees (Wales) (Amendment) Regulations 2006”

**(4) Mon CC**

**Disabled Access Caldicot Castle Banqueting Hall**

Town Council noted correspondence from Mon CC stating it had not been possible, given the nature of the building, to identify ‘reasonable adjustments’ (under the terms of the DDA) that could be made to access Caldicot Castle Banqueting Hall.

**(5) High Court of Justice Queens Bench  
Division Administrative Court**

**Re: Application for Judicial Review**

Town Council considered notification of the Judge’s decision to grant permission to apply for judicial review.

It was resolved to thank Chepstow, Usk and Abergavenny Town Councils for pursuing the opposition to car parking charges.

**(5a) Mon CC**

**Re: Application for Judicial Review**

Town Council noted correspondence from Mon CC stating it would not be defending the application for judicial review.

**7655 (6) Mon CC**

**Caldicot Castle Countryside Park**

Town Council considered correspondence from Mon CC stating the issue of works to the roadway at Caldicot Castle Country Park had been raised via Severnside Community Safety Action Team and funded from the Community Safety Partnership, not Mon CC.

It was questioned who Severnside Community Safety Action Team and the Community Safety Partnership were and who Town Council's representatives were on them. It was clarified that Severnside Community Safety Action Team had replaced REDPOP and that Cllr K Thomas was Town Council representative. It was also stated that invitations to meetings are sent directly from outside organisations to representatives.

It was resolved to enquire when the next meeting of the Severnside Community Safety Action Team would take place.

**(6a) E Davies**

**Re: Caldicot Castle Countryside Park**

Town Council considered copy correspondence to Mon CC objecting to its decision to change the use of the road which runs through the grounds of Caldicot Castle.

A discussion ensued and reference was made to Town Council's support at the previous meeting to a resident's letter of objection to a one-way system being implemented through Caldicot Castle.

Reference was made to inadequate consultation with local residents affected by the proposed changes.

It was stated by the Mayor that works had been suspended pending consultation.

A discussion ensued regarding Mon CC consultation process and criticism of Town Council as a result of an apparent lack of consultation with Town Council on various Mon CC issues.

It was resolved to write to the Chief Executive, Mon CC about the lack of consultation and to request clarification of suspended works at Caldicot Castle.

**(6b) Cllr R Stewart**

**Copy Correspondence to Mon CC**

Town Council considered copy correspondence to Mon CC objecting to the proposed one-way traffic system at Caldicot Castle.

Members expressed concern at the lack of communication and consultation between Area Working and the Town Council, as objections to the proposed scheme had apparently been brought up at a recent Severnside Area Committee meeting and works had commenced to implement the proposed changes.

It was resolved to write to the Chief Executive, Mon CC (See 6a)

**(7) Mon CC**

**Copy Letter to Jessica Morden, MP**

Town Council considered copy correspondence from Mon CC to Jessica Morden, MP in relation to a resident's request for traffic calming along Caemawr Road.

It was resolved to request Mon CC add traffic calming along Caemawr Road to the Road Safety Strategy list for consideration during the next annual review of the programme.

**7655 (8) Cllr D Ashwin**

**Re: Double Yellow Lines – Woodstock Way**

Town Council supported a request by Cllr Ashwin to have a set of double yellow lines shortened on Woodstock Way and resolved to forward the request to Mon CC.

**Cllr J Haskey declared an interest in this matter**

**(9) Caldicot & District Royal British Legion Re: Contribution to Remembrance Day Parade and Service**

Members considered correspondence from Caldicot & District Royal British Legion [RBL] regarding Town Council's £250 donation towards the Remembrance Day Parade and requesting closer association between RBL and Town Council with respect to the Remembrance Service and Parade, including the reading of the Lesson at the Remembrance Service being read by the Mayor of Caldicot.

A discussion ensued and it was clarified that Town Council had not agreed to an annual payment of £250 plus inflation as stated in the correspondence. It was stated that previous donations to RBL had been donated on the understanding that it funded the buffet following the Parade and was not passed on to the Youth Groups who attend the Remembrance Parade and Service, also as indicated in the correspondence.

It was resolved to request clarification from RBL of what the £250 donation was used for.

**Cllr J Daniels declared an interest in this matter and withdrew from the meeting**

**(10) Caldicot Events Committee Invitation To attend Carnival Queen Competition – 12.30pm Sunday 9.4.06**

Town Council noted correspondence from Caldicot Events Committee inviting Members to the annual Carnival Queen competition to take place 9.4.06 at DLC [12.30pm – 2.30pm] and thanking Town Council for its support at the Christmas event 2005.

It was requested that the Mayor/Mayoress/Deputy Mayor judge the event.

**(11) Chair of Governors, Green Lane School Re: TC meeting 22.2.06**

Members considered correspondence from Ms Julie Fry, Chair of Green Lane School Governors in relation to Town Council's support of Sandy Lane Infant School not being closed, at the previous meeting.

A discussion ensued and it was stated that Members did not wish to see any school in Caldicot close, neither did they wish to see a 420 school introduced to Caldicot. However, it was also stated that inevitably changes would have to be made

It was resolved to respond to Ms Fry stating Town Council would support all schools remaining open and would consider each school's request for support in a fair and equal manner.

Cllr G Jenkins wished it recorded he did not take part in the voting of this item.

**7655 (12) Cllr R Stewart**

**Various Issues**

**i) To Consider Caldicot Becoming a Fairtrade Town**

Cllr Stewart stated Caldicot was the only Town in Monmouthshire not to support Fairtrade.

It was resolved to request Mon CC address Town Council in this matter.

**ii) Urge Closer cooperation between Severnside Area Cttee and Town Council**

Cllr Stewart referred to the proposed one-way traffic system at Caldicot Castle – See Correspondence (6) above

**iii) Manor House Nursing Home - signage removed**

Town Council noted the information from Cllr Stewart.

**iv) Children's Play Area – near roundabout on Church Road**

It was stated that Mon CC were in the process of adopting the site built at Church Road.

**v) Town Council Solicitor**

Cllr Stewart referred to correspondence (5) above and questioned the advice sought from Town Council's Solicitor with regard to pursuing a judicial review against Mon CC.

It was stated that Town Council sought legal advice in this matter and that Mon CC's decision not to defend the application for judicial review was based on the potential costs to the Council tax payer.

**7655\* (13) Cllr J Haskey**

**a) Update Caldicot Health Centre**

Cllr Haskey requested an update on the meeting held with the Community Health Council and Gray Hill Surgery 23.2.06 and requested Town Council pursue its request for her and Cllr J Daniels to meet with Gray Hill Surgery in relation to ongoing issues, despite previous advice to use a Medical Board advocate to act on Town Council's behalf.

It was resolved to request an update from Community Health Council on its meeting with Gray Hill Surgery 23.2.06.

**Cllr J Marshall declared an interest in this matter**

**b) Road Safety Dewstow**

Cllr Haskey referred to a potential road safety issue raised by constituents about minibuses regularly parking at the junction of Birbeck Road/Dewstow Road, causing obstruction to vehicles travelling along Dewstow Road. Cllr Haskey stated she had contacted local Police, Mon CC Licensing Department and Caldicot One-Stop-Shop and expressed concerns of potential accidents occurring in the area, due to impaired visibility.

It was resolved to write to the perpetrators to request the minibuses are parked away from the junction of Birbeck Road to minimise any potential road safety issues, failing which to pursue this matter with Mon CC.

**c) Apologies Report Back from Police, Severnside Policing Team Meeting**

Cllr Haskey referred Members to recent patrols undertaken, as an observer, with Caldicot Police and requested if Town Council wished to receive general reports following any future patrols.

Cllr Haskey also referred to the success of the recent launch of the Severnside Policing Team held at Caldicot library.

**7655 (14) Cllr D Ashwin**

**Copy Correspondence to Mon CC**

Town Council considered copy correspondence to County Cllr P Fox in relation to the proposed use of the Citizens Advice Bureau [CAB] building as a centre for youth provision in Caldicot.

Proceedings were suspended to allow Mr Giles Ballisat, Area General Manager, Severnside to update Members on youth provision in Caldicot.

A discussion ensued and reference was made to the Youth Service sharing premises with Home Tuition in other towns in Monmouthshire and also to the other towns apparently obtaining grant funding for Youth facilities.

Members expressed concerns of the suitability of using the CAB building long term, due to the size of the building and the number of youths it would need to accommodate. Concerns were also expressed about the negative effect occupying the CAB building could have on Mon CC's priority of pursuing larger, more suitable premises once the youth service had taken up occupation in the CAB building.

It was requested that Mr Giles Ballisat, Area Manager Severnside, consider inviting Cllr Liz Hackett Pain to a Severnside Area Committee meeting.

It was resolved to write to Cllr Liz Hackett Pain [copy to Cllr Peter Fox] to express Town Council's views and to support the short term initiative only for the youth service to occupy the CAB building.

**(15) Cllr J Marshall**

**Re: TC meeting 22.2.06**

Town Council considered correspondence from Cllr J Marshall in relation to comments made to him by Cllr R J Higginson at Town Council meeting 22.2.06, which he considered to be offensive.

It was proposed by Cllr G Jenkins and seconded by Cllr D Evans that in the absence of Cllr Higginson, this item be deferred to the next meeting as per Town Council's usual precedent.

Cllr Marshall referred to Standing Orders and requested the Mayor allow this item to be considered at the meeting. The Mayor questioned if this matter should be considered under Committee, nevertheless Cllr Marshall requested his letter be considered in open Council and requested his correspondence be read out. It was requested that the correspondence be accepted as written but Cllr Marshall insisted on reading out his letter.

Cllr Marshall repeatedly requested "for the record", if the Mayor and Members considered Cllr Higginson's conduct at the meeting to be acceptable. The Mayor apologised to Cllr Marshall for not stopping Cllr Higginson addressing Cllr Marshall at the time.

It was stated that Cllr Higginson had a right to respond in this matter and it was requested that this item be deferred to Planning Committee 11.4.06.

A discussion ensued and Members offered their opinions in this matter. It was stated that issues should be debated in a civil manner, via the Chairperson and Members should be helpful and supportive to each other and working together for the benefit of the people of Caldicot. It was resolved to defer this matter to allow Cllr Higginson to respond.

#### **7655 (15a) Cllr R Stewart**

**Re: TC meeting 22.2.06**

Town Council noted correspondence from Cllr Stewart in support of Cllr Marshall and requesting an apology from Cllr R J Higginson - See (15) above.

#### **7656 Publications, Minutes, Etc [DISPLAYED]**

|                                     |  |
|-------------------------------------|--|
| [A] Mon CC, Cabinet                 | Agenda/Mins 1.3.06, 8.3.06                 |
| [B] Plus Publishing Services        | Local Council's Update Issues No 75/76, 77 |
| [C] NALC Direct Information Service | Issue No 625 - 627                         |
| [D] Mon Area CHC Committee          | Agenda/Mins 21.3.06                        |
| [E] Mon CC Severnside Area Forum    | Agenda/Mins 22.3.06                        |
| [F] European Union                  | Inforegio News no 142                      |
| [G] International Tree Foundation   | Trees are News – March 2006                |
| [H] NALC                            | Local Council Review – November 2005       |
| [I] Clerks & Councils Direct        | Issue 44 – March 2006                      |
| [J] Dept. of Work and Pensions      | Touchbase                                  |

Town Council noted Publications [A] to [J] above, available in Town Council office.

#### **7657 Planning [Displayed]**

##### **A) Planning Applications**

**Plan M/12381:** 1 Pair of Semi-Detached Dormer Bungalows – Rear of Garden at 15 Dewstow Road, Caldicot – To Note Amended Notice of Description – TC Refused 25.1.05 [Out of keeping with surrounding area] **TC Refused\***

\*Out of keeping with surrounding area

##### **B) Mon CC Planning Information**

###### **i) Planning Permission [Displayed]**

**Plan M/12276:** 2 Storey Extension to Side of Dwelling to Include Hall, Kitchen, Bedroom and Bathroom – 7 Elan Way **TC Approved 30.11.05**

**Plan M/12415:** Retention of Wall and Fence at Rear & Side of Property – Boundary Fence at 38 Sandy Lane Back and Side Garden **TC Approved 25.1.06**

**Plan M/12481:** Rear Conservatory & Alterations to Roof of Bedroom/Utility Room and Porch – 23 Swan Close, Caldicot **TC Approved 14.2.06**

**Plan M/12525:** Proposed PVCU Conservatory to Rear of Property – 10 Willow Gardens [Close], Caldicot **TC Approved 14.2.06**

**(ii) List of Planning Applications Received/Delegated Decision Lists/New Enforcement Cases and Resolved Cases [Displayed]**

20.2.06 – 24.02.06

27.2.06 – 03.3.06

**(iii) Mon CC Planning Agenda 21.02.06 – For Information**

Town Council noted Planning Information (i) to (iii) above from Mon CC.

**Cllr R Stewart declared an interest in planning matters**

**7658 Cheque List Schedule Update [Circ]**

Town Council approved the updated Cheque List as circulated.

**7659 Donations and Contributions Schedule Update [Circ]**

Town Council approved the updated Donations and Contributions Schedule as circulated.

Cllr R King left the meeting at this point

**7660 Twinning – Friday 28.4.06 – Monday 1.5.06**

**i) Correspondence Twinning Association**

Town Council considered correspondence from Caldicot Twinning Association listing hosting arrangements, details of funds raised for the forthcoming twinning visit and requesting Town Council pay for transport on Wednesday 3.5.06 instead of Monday 1.5.06 at no extra cost to the Council as hire of the Grass Routes Community Transport Bus was to be requested to save Twinning Association funds.

It was stated that the Grass Routes bus was not available for hire as it would not arrive in Severnside until early May 06. Cllr Evans stated he had arranged for two limousines from Robert Howells to transport the visitors to London 1.5.06 free of charge. The Mayor advised Cllr Evans that this option was not feasible as 15 persons were now returning to London, not the original 13 persons.

Reference was made to the further increase in numbers participating in the visit and to arrangements being made outside of Town Council office.

It was clarified that the official Civic dates for the twinning visit were Friday 28.4.06 to Monday 1.5.06 and any arrangements made outside these dates would be entirely on a private basis. It was stated that Town Council's previous decision to transport French visitors back to London on Monday 1.5.06 should stand [Min 7623 (ii) *'It was resolved that Town Council provide one return trip only to London on Monday 1.5.05'*] and it was requested why Town Council was now being asked to pay for the return journey on Wednesday 3.5.06 instead.

The Mayor stated a minibus would be required on Monday 1.5.06 to transport to London whereas on Wednesday 3.5.06 a coach would be required.

A lengthy, confusing discussion followed and the Clerk was repeatedly requested to clarify the additional cost of £100 - £120 between the minibus [Monday] and coach [Wednesday]. Members repeatedly questioned why Twinning Association had requested the change of transport dates. The Mayor stated that rather than Town Council pay £300 for transport on Monday 1.5.06 it could be donated to Twinning Association and used towards transport costs on Wednesday 3.5.06, leaving Twinning Association to pay for transport 1.5.06 out of its funds.

The Clerk referred Town Council to its responsibility for the French delegation during the Civic dates 28.4.06 – 1.5.06, referred to insurance for the visit and stated Town Council had a duty to return the Civic party on Monday 1.5.06.

It was proposed that £300 be donated to Twinning Association towards transport costs to London 1.5.06, subject to valid receipt.

The Clerk sought clarification from Town Council that it was handing over responsibility of returning the civic party to London 1.5.06 to Caldicot Twinning Association and that her involvement would be dissolved prior to 1.5.06.

It was resolved to donate £300 to Caldicot Twinning Association towards transport costs to London 1.5.06, subject to valid receipt.

**ii) To Consider Guest List for Official Function [To Follow]**

This item was not considered.

**iii) To Arrange Date for Twinning Committee Meeting**

There was no date arranged for Twinning Committee meeting.

Cllr J Haskey left the meeting at this point

**7661 Day Luncheon Centre Voluntary Committee**

**To Request Town Council Consider Subsidy of Hire of DLC [Previous Subsidy for Provision of Meals]**

**a) Cllr E Davies – Re: Proposed Hire Charges**

In the absence of Cllr E Davies this item was not considered.

**b) Extract Minutes DLCVC 21.2.06 [Circ]**

Town Council considered extract from DLCVC Minutes regarding the amendment of hire fees to £2/hour during office hours and £6 per evening session for charitable community groups and to hire fees not covering the cost of heating, lighting, cleaning etc of the building.

Reference was made to hire costs being reduced from £4/hour to £2/hour during office hours and to the cost of opening/closing the building.

**c) Extract DLCVC Constitution [Circ]**

Town Council considered extract from DLCVC Constitution regarding outside organisations using DLC provided it does not conflict with the aims of the Centre and at an appropriate charge being made to cover caretaking, cleaning, heating, lighting etc.

Town Council resolved to subsidise the hire of DLC [JD/DA]

**d) Feasibility of Block Bookings Re: Availability to all Community Groups**

It was resolved that community group bookings could be made on a fortnightly basis in order to ensure all community groups were given an opportunity to hire DLC in view of the hire costs.

## **e) Issue of Opening/Closing in Absence of Staff [part-time] and Security Attendant**

Reference was made to the Security Attendant committing to securing the building on a part time basis only. Members were advised that a back-up to secure the building had been sought in the absence of the regular Security Attendant.

**The following item was considered under Committee**

### **7662 Committee – the press and public were excluded from the meeting during consideration of the following items in accordance with Section 100A of the Local Government Act 1972 on the grounds that it involves the likely disclosure of exempt information**

#### **1. To Consider Minutes of Tendering Sub-Committee 1.3.06 [Circ]**

The Minutes of Tendering Sub-Committee 1.3.06 were approved.

##### **a) Dog Fouling [Costs Circ]**

Town Council noted permission from Mon CC to site ten dog bins in requested locations in Caldicot – KGVPF, Pill Road, Blackbird Road [on bypass], Mill Lane, 3 x entrances to Caldicot Castle [Castle Lodge Crescent, Church Road and Mitel end], Longfellow Road [entrance to RFC] and either end of the spinal path.

Costs for provision and installation of dog bins from Merlin Waste Control Specialists were also considered.

Cllr R Stewart stated he had spoken to Merlin Waste who had offered to install 12 “second hand” dog bins at a cost of £50/bin including installation.

It was resolved:

- i) to purchase 10 new dog bins to be sited in Caldicot, as agreed by Mon CC, at a cost of £960 + VAT plus ancillary costs for installation to be confirmed following location siting.
- ii) to empty dog bins on a fortnightly basis for a trial period at a cost of £2.20/bin
- iii) to defer the matter of second hand dog bins to Planning Committee 11.4.06, pending receipt of quotation in writing to the Clerk.

##### **b) Mitel Roundabout [Costs Circ]**

Town Council further consider quotations from Mon CC to place flowers on Mitel roundabout.

Reference was made to Mitel or surrounding businesses being requested to sponsor the upkeep of the roundabout.

It was resolved to accept option 3(b) – to remove tarmac and plant shrubs with bed in middle at a cost of £2424 + VAT with annual/ancillary costs 3(d) – 3(g) at a cost of £1272 + VAT.

**7663 To Consider Minutes CCTV Working Party 23.3.06 – To Report to Mon CC – To Follow**

The Minutes of CCTV Working Party 23.3.06 were approved.

Cllr D Ashwin stated he had not had a response from Mon CC CCTV Development Officer regarding a site visit to the Control Centre.

It was stated that Mon CC were upgrading the CCTV system from April 2006, following which a further visit to the Control Centre for Members would be arranged.

It was further stated that Chepstow had received a grant of £33,000 to upgrade its CCTV system.

It was resolved:

- i) to forward proposed amendments to the CCTV Agreement as per Minutes of CCTV Working Party to Mon CC for consideration.
- ii) to contact Chepstow Town Council regarding the apparent grant of £33,000 to upgrade CCTV in Chepstow.

**7664 Reports**

**a) Governors**

There were no Governors' Reports

**b) Town Council Representatives on Outside Bodies**

There were no Reports from Representatives on Outside Bodies

**c) Other**

There were no other Reports

The meeting closed at 8.55pm

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Mayor/Deputy Mayor