

CALDICOT TOWN COUNCIL

Sandy Lane
Caldicot

MINUTES OF ANNUAL MEETING OF CALDICOT TOWN COUNCIL HELD AT 6.30PM ON TUESDAY 22ND JUNE 2004 AT CALDICOT DAY LUNCHEON CENTRE.

Present:

Cllrs R Stewart, Mayor	C Babb
P Tidmarsh, Deputy Mayor	K Bevan
D Ashwin	K Thomas
J Daniels	E Davies
J Haskey	W Edwards
D Jones	R J Higginson
R King	G Jenkins
J Roberts	S Williams
J Harris	

In attendance: Mrs G McIntyre, Mrs A Sandiford, Members of the Public

Apologies

There were no apologies received.

To approve Minutes of Annual General Meeting held on 22nd May 2003 (circ) [Approved for accuracy only 29.5.03]

The Minutes of Annual General Meeting held 22.5.03 were approved [RJH/JD].

Matters Arising from the Minutes [AGM 2003]

There were not matters arising from the Minutes.

Retiring Mayor, Cllr Rae Higginson to Address Town Council

Cllr R J Higginson outlined her year of office, referring to the many functions she had attended on behalf of Caldicot Town Council and the many friends she had made and stated she was proud to have been elected as Mayor of Caldicot.

Cllr Higginson referred to her interesting and exciting year as Mayor and referred to functions held for the benefit of the people of Caldicot, ie Best Kept Garden competition, Best Decorated Christmas House competition and Christmas Lighting Event.

Cllr Higginson thanked various persons for their help and support during her reign as Mayor, in particular her Consort, Cllr R J Higginson, Cllr E Davies, Robert Howells & Son for providing cars for special occasions particularly their local staff Mr Brian Hendy and Mrs Wendy Warren for all their assistance. Cllr Higginson also thanked Father Derek for his assistance during her Mayoral year.

Presentation of cheque for £1,250 to Ty Hafan [Mayor's Charity 2003/2004]

Cllr R Higginson presented a cheque for £1,250 to Ty Hafan and received a framed certificate from Ty Hafan for her kind donation.

INAUGURATION

To Elect the Mayor following Nomination for Civic Year 2004/2005

Cllr R Higginson requested Town Council nominate and elect a Mayor for 2004/2005.

Cllr J Daniels nominated Cllr R Stewart to the office of Mayor. Cllr D Jones seconded the nomination and Cllr R Stewart was duly elected to the office of Mayor for the Civic year 2004/2005.

Clerk to Request Mayor's Acceptance of Office Mayor to Sign Declaration of Acceptance of Office

The Clerk asked the question "*Cllr Ron Stewart do you accept the nomination for the office of Mayor of Caldicot Town Council for the Civic year 2004/2005 and undertake to be guided by the National Code Of Conduct as adopted by Caldicot Town Council in performance of that office?*" Cllr Stewart replied in the affirmative, read and signed the official Declaration of Acceptance of Office, which was effected and witnessed by the Clerk.

Retiring Mayor to Invest Incumbent Mayor with Chain of Office

The Mayoral chain of office was passed to the new Mayor.

Retiring Mayor's Consort to Invest Incumbent Consort with Chain of Office

The chain of outgoing Consort was passed to Mrs S Stewart.

Mayor to Present Past Mayor's Pin to Retiring Mayor Cllr R Higginson

The Mayor, Cllr R Stewart presented the outgoing Mayor with the Past Mayor's pin.

Incumbent Mayor's Address to Town Council/Response

Cllr R Stewart thanked Members for their support and stated it was an honour and privilege to be elected Mayor of Caldicot. Cllr Stewart welcomed old Members back and new Members to Town Council and stated Plaid Cymru party had already met and decided to "try to do without a Leader for everyone to say their piece". Cllr Stewart referred to proportionality and stated his party had a "string of ideas", including a second foodstore and "somewhere" for youths to congregate. Cllr Stewart thanked Cllr R Higginson and the previous past Mayors.

Cllr R J Higginson, on behalf of his party, congratulated Cllr R Stewart and referred to many politically based "battles" in the past. Cllr Higginson wished Cllr Stewart the "best of luck" for the next 12 months.

To Elect a Deputy Mayor Following Nomination for 2004/2005

The Mayor, Cllr R Stewart requested nominations for the office of Deputy Mayor.

Cllr J Daniels nominated Cllr P Tidmarsh and Cllr D Ashwin seconded the nomination. Cllr C Babb nominated Cllr K Bevan and Cllr W Edwards seconded the nomination.

A vote ensued – Cllr P Tidmarsh [13], Cllr K Bevan [3]

It was resolved that Cllr P Tidmarsh be elected Deputy Mayor for 2004/2005.

Mayor to Invest Deputy Mayor with Chain of Office

The Mayor, Cllr R Stewart invested Cllr P Tidmarsh with Chain of Office.

Deputy Mayor to Address Town Council

Cllr P Tidmarsh thanked Members and stated he felt “really humbled”.

To Elect Leader/Deputy of Town Council [TC 26.5.04]

Town Council resolved not to Elect Leader/Deputy Leader of Town Council.

To Elect Representatives of Town Council on Outside Bodies

[Further nominations were received for Committees marked *]

Citizens Advice Bureau	(2)	Cllrs J Haskey and J Roberts
Day Luncheon Centre Voluntary Committee [DLCVC]	(5)	Cllrs R Stewart, P Tidmarsh D Jones, K Thomas, E Davies

NB: (a) Mon CC to Recommend a Member

To Consider:

(b) Mrs P Llewellyn to be Co-opted Member

(c) Mr W H Llewellyn to be Co-opted Member

It was proposed by Cllr J Daniels and seconded by Cllr D Jones for Town Council not to co-opt any persons to the DLCVC. It was further proposed by Cllr R J Higginson and seconded by Cllr W Edwards to co-opt Mrs P Llewellyn to DLCVC.

A vote ensued – 10 not to co-opt persons to DLCVC and 7 to co-opt Mrs P Llewellyn.

It was resolved not to co-opt to DLCVC.

Local Councils Area Cttee (Precedent Mayor/Deputy)	(2)	Cllrs R Stewart, P Tidmarsh
Deputies (Leader/Deputy Leader)	(2)	Cllrs K Thomas, D Jones
Emergency Contacts Mon CC on Permanent Basis – Incumbent Clerk/Leader		Cllr K Thomas, Mrs G McIntyre
Chamber of Trade	(3)	Cllrs J Roberts, D Jones, G Jenkins

South Monmouthshire Police Liaison Cttee	(1)	Cllr R King
Sevenside Neighbourhood Watch Cttee	(1)	Cllr J Haskey
User Sub-Cttee King George V Playing Fields – ‘User Guide Listing’ [Standing Committee AFC] **To include Health & Safety Member	(5)**	Cllrs R Stewart, R King, K Thomas, J Harris, G Jenkins
School Governors		
*Green Lane	(1)	Cllr J Haskey
*West End	(1)	Cllr K Thomas
Sandy Lane	(1)	Cllr J Roberts
St Mary’s	(1)	Cllr D Jones
Durand Road	(1)	Cllr S Williams
Herbert Charity Trust [For Term of Council]	(2)	Cllrs R King, P Tidmarsh
Environmental Planning (Mon CC)	(1)	Cllr K Thomas
*Abergavenny Theatre Management Cttee	(1)	Cllr D Jones
Caldicot Twinning Association	(2)	Cllrs R Stewart, P Tidmarsh
*CAIR	(1)	Cllr C Babb
REDPOP	(1)	Cllr R King
Regeneration Cttee Tripartite Mon CC/Town Council/ Chamber of Commerce	(3)	Cllrs D Jones, G Jenkins, J Roberts
Boverton Resource Centre	(2)	Cllrs E Davies, K Bevan
Community Website	(1)	Cllr D Ashwin
Mon CC Cemetery Working Group	(1)	Cllr R King
<u>To Elect Internal Committees</u>		
Health & Safety Cttee	(4)	Cllrs R King, K Thomas, E Davies, J Daniels
CCTV Working Party	(4)	Cllrs R Stewart, K Thomas, J Harris, G Jenkins
Allotments Committee **To include Health & Safety Member	(6)**	Cllrs R King, D Ashwin, K Bevan, C Babb, S Williams, D Jones
Events Cttee [Carnival/Christmas Lighting] New Events Cttee – To Clarify	FULL (2)	Decision deferred to TC 30.6.04
Twining Cttee	(5)	Cllrs R Stewart, P Tidmarsh, K Thomas, E Davies, S Williams

Playing Fields, Planning, Cemetery,
Finance, Estimates, Emergency*
*Additional/Emergency Meeting
Reqn in Writing – not less than
One Quarter of Council Period
of Notice/Special Circs

FULL

Garden, Best Kept Town*

FULL

*NOTE: Town Council accepts that greater effort should be made in keeping up the appearance of the Town and felt that Ward Councillors should oversee their areas throughout the year. It was noted that formerly there was one day a year kept for a clean up, but it was felt that the Town should be kept under review for appearance throughout the year.

Personnel/Appointments Cttee
(Mayor/Deputy/Leader/Dep 2)
King George V Playing Fields
Charity Trust Cttee

(6) Cllrs R Stewart, P Tidmarsh, J Roberts,
D Jones, K Thomas, G Jenkins
FULL

Cheque Signatories (Not a Committee)

Cheque Signatories
Excluding Clerk also to be signatory

(4) Cllrs R Stewart, D Jones, R King,
P Tidmarsh, Mrs G McIntyre

Extremely Urgent Cttee [PLENARY]
Mayor, Deputy + 1 Cllr [Leader]
Deputies

Cllrs R Stewart, P Tidmarsh, K Thomas

Planning Applications of Urgent Nature
Including a holiday period
Mayor, Deputy + 1 Cllr

Cllrs R Stewart, P Tidmarsh, J Roberts